



## **GUIDELINE FOR VIRTUAL INBOUND STUDENT EXCHANGE PROGRAM (VISEP) AT UNIVERSITAS MUHAMMADIYAH SURAKARTA (Second Term Semester Intake 2020/2021)**

1. VISEP is an online program offered for international students in which they can take up to 3 courses for 1 semester.
2. The mode of learning in VISEP is online synchronous, asynchronous, or combination of these, depending on the lecturer of each course.
3. Some courses are taught in English while others are taught in Bahasa Indonesia.
4. Students from Partner universities will receive tuition fee waive.
5. Students must have Letter of Recommendation from the Department in their home university before applying VISEP in UMS.
6. Students can enroll up to 3 courses.
7. Each Department will conduct selection process to determine the number of students accepted.
8. The course will be started from 22 February – 22 July.
9. By the end of this program the students will receive Academic Transcript sent to student's email. If the students requested the original document to be sent by post then the additional fee will be charged to the students.
10. UMS will send Academic Progress of the students should their home university request it.

### Contact:

- Email: [int.office@ums.ac.id](mailto:int.office@ums.ac.id)
- Whatsapp: +62 821-3385-8988



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### Timeline for VISEP:

	Timeline
Application	20 Jan-6 Feb 2021
Selection	8-10 Feb 2021
Notification	11-13 Feb 2021
Enrollment	15-17 Feb 2021
Orientation	18 Feb 2021
Study period	22 Feb-22 July 2021

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### **Procedure to apply VISEP in UMS**

1. Open <https://mymobility.ums.ac.id/> and click Register -> Inbound -> Undergraduate -> Non-Degree follow the prompt
2. When completing the application online student need to upload Letter of Recommendation from Home University, Photograph, Student ID, an Academic Transcript consisting records of all Courses previously taken by the students
3. Submit application

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