


**INTERNATIONAL OFFICE**

 <b>UTHM</b> Universiti Tun Hussein Onn Malaysia	<b>VISA AND PASS APPLICATION</b>	Type of application: <b>STUDENT PASS APPLICATION          (SPECIAL PASS)</b>
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APPLICANT NAME:	
NO PASSPORT:	
COUNTRY:	
MOBILE NO.:	

**REQUIRED DOCUMENTS**

No	Required Document	No. of copy	Tick (/)
1	Original Passport	1	
2	Passport (Copy of detail and current visa pages only)	2	
3	Copy of Offer letter	1	
4	Copy of Confirmation letter	1	
5	Copy of Previous result	1	
6	Copy of Attendance Letter	1	
7	Copy of Matric Card	1	

**IMPORTANT NOTES**

1. Malaysia Immigration Department has tightened the implementation of giving the Special Pass. **Special Pass can only apply for 2 times.**
2. Validity of each Special Pass is for 30 days. For the first Special Pass, Immigration Department will mark **“Pending Decision for Student Pass”** and for second Special Pass will mark as **“Making Arrangement to Leave the Country”**
3. Overstaying is an OFFENCE as in the Malaysian Immigration Act and will be subjected to Immigration compound.

**APPLICANT’S DECLARATION**

*I hereby confirm that the **INFORMATION** provided herein is **ACCURATE, CORRECT** and complete and that the documents submitted along with this application form are **GENUINE**. I have read, **UNDERSTOOD** and **AGREE** to the term and conditions, and also the working procedure and processing timeline as imposed by the **MALAYSIAN IMMIGRATION, EMGS AND UTHM**.*

Applicant Signature: \_\_\_\_\_

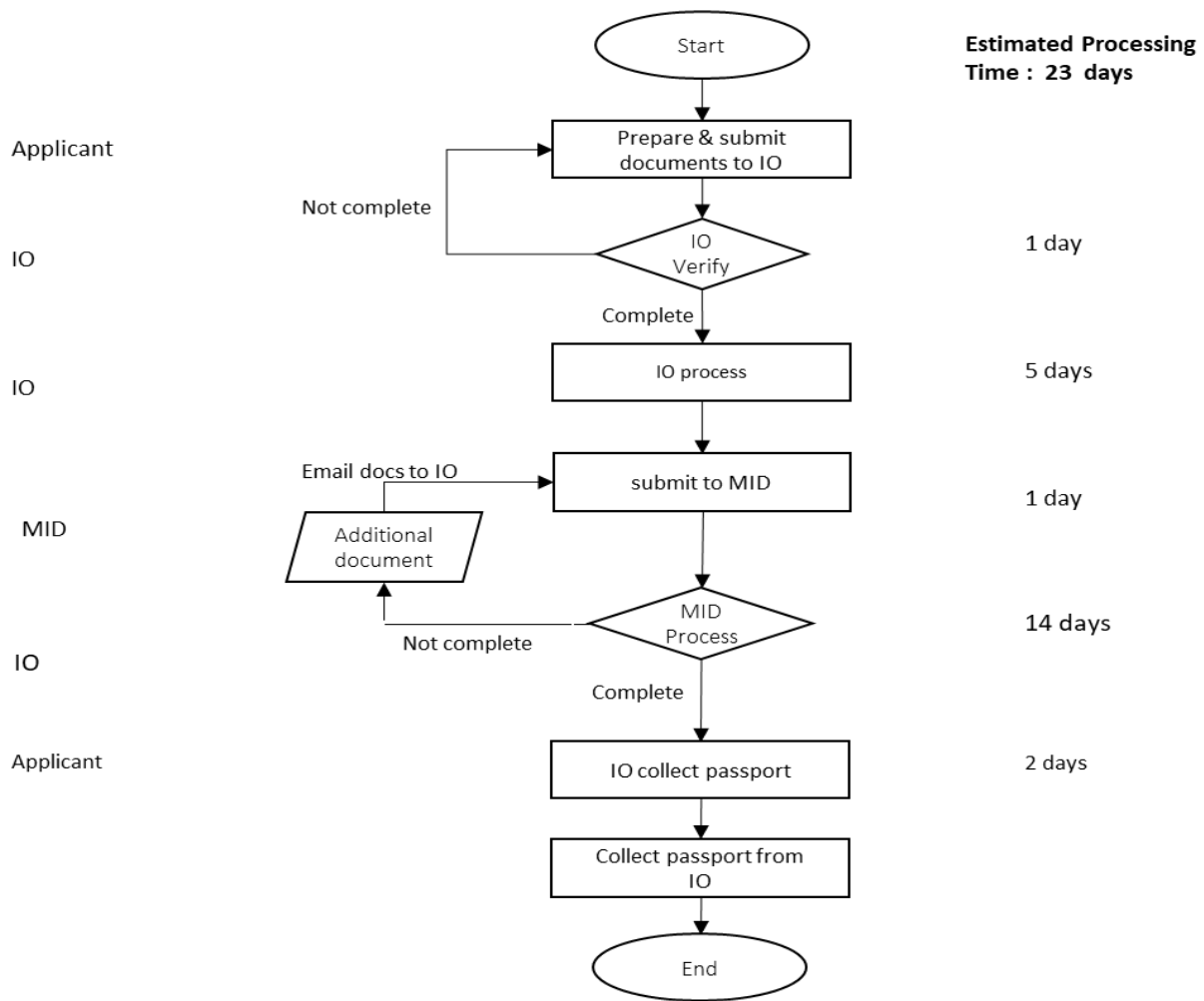
Date: \_\_\_\_\_

Track your passport processing & collection status at:

<https://io.uthm.edu.my/v3/index.php/visa/passport-i-card-collection>

For any enquiry, please email to [visa@uthm.edu.my](mailto:visa@uthm.edu.my)

PIC	STUDENT PASS APPLICATION (SPECIAL PASS)	DURATION (Working Day)
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\* day = working days

IO : International Office UTHM  
MID : Malaysian Immigration Department