INTERNATIONAL OFFICE

UTHM Universiti Tun Hussein Onn Malaysia	VISA AND PASS APPLICATION	Type of application: DEPENDENT PASS APPLICATION (NEW)

APPLICANT NAME:	
NO PASSPORT:	
COUNTRY:	
MOBILE NO.:	

REQUIRED DOCUMENTS

No	Required Document	No. of copy	Tick (/)
1	Passport of family members (Copy of all pages)	1	
2	Passport of students (Copy of detail and current Visa pages only)	1	
3	Birth certificate	1	
4	Marriage certificate	1	
5	Family letter from embassy	1	
6	Bank statement for 3 months (minimum avg RM 10,000.00 for each month per family)	1	
7	Insurance for family members	1	
8	Confirmation letter	1	
9	Offer letter	1	
10	Declaration letter from Commissioner of Oath (For Children Only)	1	
11	Previous Result	1	
12	Attendance letter	1	
13	Copy of Matric card	1	
14	Photo with blue background	3 pcs	

IMPORTANT NOTES

1. Please submit your passport/document to UTHM International Office for **DEPENDENT PASS ENDORSEMENT WITHIN 7 DAYS ARRIVAL IN MALAYSIA** to avoid paying additional charges.
2. Immigration Department may not endorse dependent pass if late submission. Immigration may request your dependent to return to home country.
3. Overstaying is an **OFFENCE** as in the Malaysian Immigration Act and will be subjected to Immigration compound.

APPLICANT'S DECLARATION

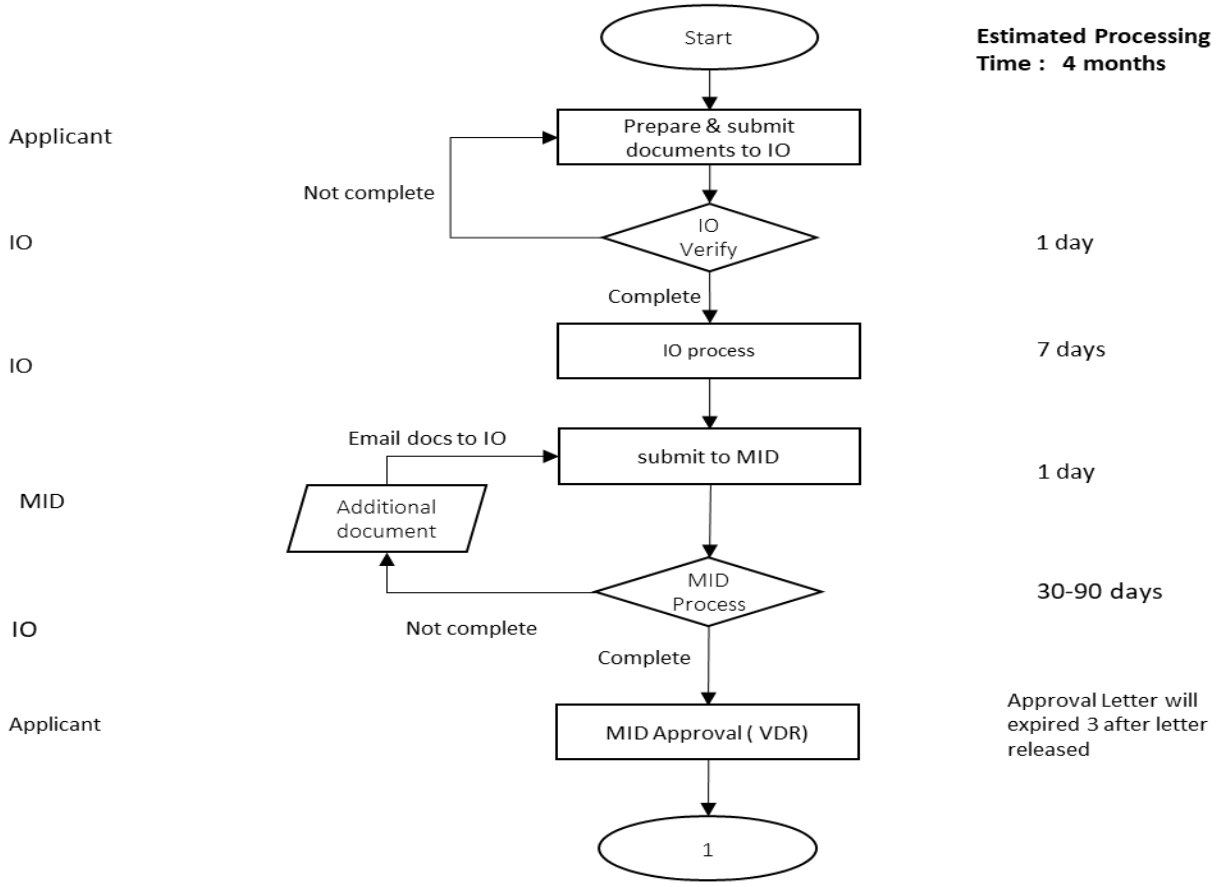
*I hereby confirm that the **INFORMATION** provided herein is **ACCURATE, CORRECT** and complete and that the documents submitted along with this application form are **GENUINE**. I have read, **UNDERSTOOD** and **AGREE** to the term and conditions, and also the working procedure and processing timeline as imposed by the **MALAYSIAN IMMIGRATION, EMGS AND UTHM.***

Applicant Signature: _____ Date: _____

Track your passport processing & collection status at: https://io.uthm.edu.my/v3/index.php/visa/passport-i-card-collection

For any enquiry, please email to visa@uthm.edu.my

PIC	STUDENT PASS APPLICATION (NEW DEPENDENT – VDR- FIRST STEP)	DURATION (Working Day)

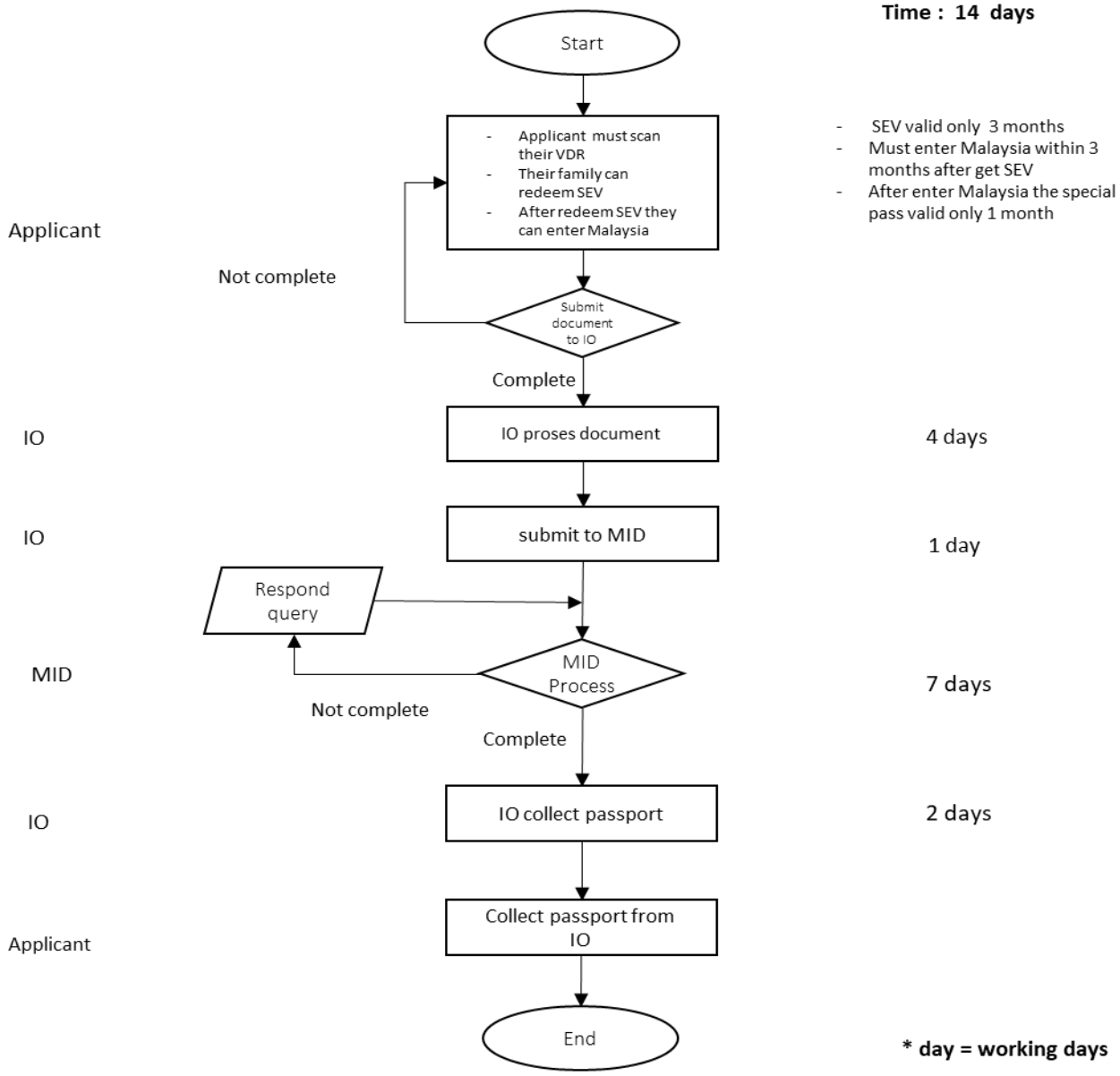


*** day = working days**

IO : International Office UTHM
MID : Malaysian Immigration Department

PIC	STUDENT PASS APPLICATION (NEW DEPENDENT – VDR – SECOND STEP)	DURATION (Working Day)

Estimated Processing Time : 14 days



- SEV valid only 3 months
- Must enter Malaysia within 3 months after get SEV
- After enter Malaysia the special pass valid only 1 month

*** day = working days**

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