


## INTERNATIONAL OFFICE

 <b>UTHM</b> Universiti Tun Hussein Onn Malaysia	VISA AND PASS APPLICATION	Type of application: DEPENDENT PASS APPLICATION (RENEWAL)
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APPLICANT NAME:	
NO PASSPORT:	
COUNTRY:	
MOBILE NO.:	

## REQUIRED DOCUMENTS

No	Required Document	No. of copy	Tick (/)
1	Passport of Family members (copy of detail page & current visa page)	2	
2	Passport of students (Copy of detail and current Visa pages only)	1	
3	Birth certificate	1	
4	Marriage certificate	1	
5	Family letter from embassy	1	
6	Bank statement for 3 months (Minimum RM 10000.00 per family)	1	
7	Insurance for family members	1	
8	Confirmation letter	1	
9	Offer letter	1	
10	Declaration letter from Commissioner of Oath (For Children Only)	1	
11	Previous Result	1	
12	Attendance letter	1	
13	Copy of Matric card	1	

## IMPORTANT NOTES

1. The application will only be processed with a complete set of documents.
2. Please renew your dependent pass 3 **MONTHS** before expiry date. Students are responsible to monitor the expiry date of your dependents pass.
3. Students must obtain the renewal pass & visa sticker before submitted the renewal dependent pass application.
4. Overstaying is an **OFFENSE** as in the Malaysia Immigration Act and will be subjected to Immigration compound.

## APPLICANT'S DECLARATION

I hereby confirm that the **INFORMATION** provided herein is **ACCURATE, CORRECT** and complete and that the documents submitted along with this application form are **GENUINE**. I have read and will be subjected read, **UNDERSTOOD** and **AGREE** to the term and conditions, and also the working procedure and processing timeline as imposed by the **MALAYSIAN IMMIGRATION, EMGS AND UTHM**.

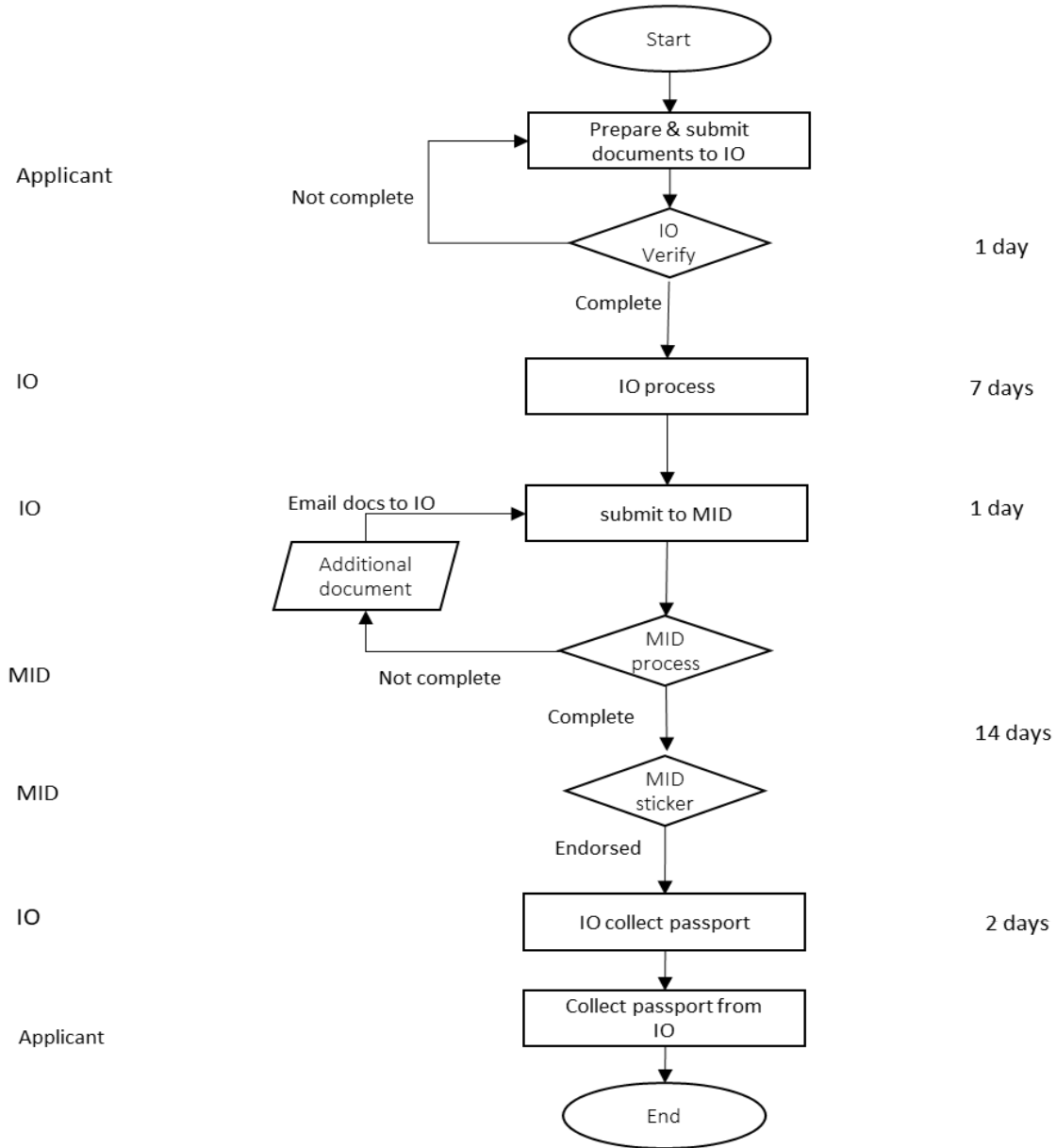
Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Track your passport processing & collection status at: <https://io.uthm.edu.my/v3/index.php/visa/passport-i-card-collection>For any enquiry, please email to [visa@uthm.edu.my](mailto:visa@uthm.edu.my)

PIC	PASS APPLICATION (RENEWAL DEPENDENT)	DURATION (Working Day)
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**Estimated Processing  
Time : 25 days**



**\* day = working days**

IO : International Office UTHM  
MID : Malaysian Immigration Department