

**LETTER OF UNDERTAKING
OUTBOUND MOBILITY PROGRAMME
Universiti Tun Hussein Onn Malaysia**

(a) Student Information

(i) Name	:	_____
(ii) ID number	:	_____
(iii) Faculty	:	_____
(iv) Corresponding address	:	_____
(v) Email address	:	_____
(vi) Phone number	:	_____
(vii) Emergency contact	:	_____

(b) Programme Details

(i) Programme name	:	_____
(ii) Programme duration	:	_____
(iii) Destination(s)	:	_____
(iv) Programme coordinator (host)	:	_____
(v) Programme coordinator (home)	:	_____
(vi) Programme cost (total)	:	_____
(vii) Programme cost (amount borne by student)	:	_____

(c) TERMS AND CONDITION

Student Responsibilities

- (i) Students agree to actively participate in all aspects of the programme, including academic activities, cultural experiences, and any assigned tasks or projects.
- (ii) Students agree to adhere to the rules and regulations set forth by the programme coordinator (home and host) and any relevant authorities.
- (iii) Students are responsible for their behavior and agree to represent themselves and their home institution positively at all times.

Financial Obligation

- (i) Students acknowledge the programme cost as stated above and agree to cover these costs and understand that any expenses are non-refundable, except as outlined in the programme's policy.
- (ii) Students understand that failure to the stated financial commitment may affect their participation in the programme.

Academic Planning

- (i) Students are responsible for planning their academic schedules accordingly, understanding that participation in the outbound mobility programme will or will not contribute to their credit requirements for graduation or academic progression.
- (ii) Students must acknowledge that some programmes may not be eligible for transfer credits for courses or activities completed abroad.

Health and Safety

- (i) Students agree to obtain any necessary vaccinations or medical clearances required for travel to the destination(s).
- (ii) Students agree to purchase appropriate travel insurance for the duration of the programme.
- (iii) Students acknowledge any health and safety risks associated with travel and agrees to take necessary precautions to mitigate these risks.

I hereby acknowledge that I have read and understood the terms and conditions laid out in this document.

[Signature]
[Student Name]
[Date]